

MINUTES OF A REGULAR MEETING OF THE BOARD OF
DIRECTORS

OF

WILLOW TRACE METROPOLITAN DISTRICT

Held: Tuesday, August 6, 2024 at 4:30 p.m. via teleconference

Attendance

The regular meeting of the Board of Directors of the Willow Trace Metropolitan District (“District”) was called and held as shown above and in accordance with the applicable statutes of the State of Colorado. The following directors were in attendance:

Joe Blethen
Tim Shively
Perry Richardson
Andrew Hayden
Mike Johnson

Also present were: George M. Rowley, Esq., White Bear Ankele Tanaka & Waldron, District General Counsel; and Kimberly Johannis and Daisey Garcia, Simmons & Wheeler, PC, District Accountant.

Call to Order

It was noted that a quorum of the Board was present and that the directors had confirmed their qualification to serve, and therefore the meeting was called to order.

**Conflict of Interest
Disclosures**

Mr. Rowley advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Rowley reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Rowley inquired as to whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda The agenda was presented to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

Public Comment None.

Consent Agenda The consent agenda was presented to the Board. Any item can be removed from the consent agenda and added to the regular agenda upon a request from any director. No items were requested to be moved from the consent agenda. Upon a motion duly made and seconded, the Board unanimously approved and/or ratified the following items:

- Minutes from June 4, 2024, Regular Meeting
- Ratification of Privacy Fence Repair Work

Operational Matters

Consider Approval of Proposals from American Galvanized Ironworks LLC for Pillar and Signage Cap Replacement, Fence Staining and Split Rail Fence Repair Project The Board reviewed the proposals from American Galvanized Ironworks LLC (“AGI”) for pillar and signage cap replacement and fence staining. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the proposals. It was noted that prior to the fence staining the District will coordinate with BrightView Landscape Services, Inc. to have the encroaching shrubs trimmed back.

The Board reviewed the proposal from AGI for the split rail fence repair project. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the proposal for Section Nos. 1 and 3 only. It was noted that the other sections will be considered in future years. The District will send letters to residents with rocks or any other encroaching materials up against the fencing removed. AGI will prepare a list of homes that will be affected by this phase of the fence repair project.

Discuss Powerline Trail Grant Mr. Rowley discussed the Safe Routes to School Grant with the Board. Following discussion, the Board determined not to approve the grant application and will no longer pursue this project.

Discuss Status of Decommissioned ECCV Well and Turf Repair Mr. Rowley presented an update regarding the decommissioning of the East Cherry Creek Valley Water & Sanitation District (“ECCV”) well to the Board. No action was taken by the Board.

Discuss Status of Design of Street Lamp to East Chenango Mr. Rowley presented an update regarding the addition of a streetlamp at East Chenango Avenue and South Jebel Street to the Board. No action was taken by the Board.

Avenue and South
Jebel Street

Consider Approval of
Proposal from Mile
High Lighting &
Events, LLC for
Holiday Lighting
Services

The Board reviewed the proposals from Mile High Lighting & Events, LLC for Holiday Lighting Services. Following discussion, upon a motion duly made and seconded, the Board unanimously approved both proposals.

Legal Matters

Discuss SIPA District
Website

Mr. Rowley provided a status report regarding the status of the SIPA District website to the Board. No action was taken by the Board.

Consider Adoption of
Resolution Concerning
Authorization for
Approval of Contracts
and Payment of
Claims

Mr. Rowley presented the Resolution Concerning Authorization for Approval of Contracts and Payment of Claims to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Discuss Resolution in
Opposition to
Statewide Proposals,
Initiatives 50 & 108

Mr. Rowley presented the Resolution in Opposition to the Statewide Proposals, Initiatives 50 & 108 to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Financial Matters

Payment of Claims

Ms. Johanns presented the claims to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified claims in the amount of \$71,233.21 and approved claims in the amount of \$1,385.38.

Review Financials

Ms. Johanns presented the June 30, 2024, unaudited financial statements to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the financial statements.

Other Business

None.

Adjournment

There being no further business to come before the Board and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Perry Richardson

Perry Richardson (Nov 4, 2024 10:23 MST)

Secretary for the Meeting

The foregoing minutes were approved by the Board of Directors on the 1st day of October, 2024.