

# WILLOW TRACE METROPOLITAN DISTRICT

## REGULAR MEETING

via teleconference

Tuesday, August 5, 2025 at 4:30 P.M.

<https://willowtracemd.colorado.gov>

*This meeting will be held via teleconferencing and can be joined through the directions below:*

Link:

<https://us06web.zoom.us/j/86404782978?pwd=M2NiSVQrNU5rRmVNaGJpakhWdDFJUT09>

Meeting ID: 864 0478 2978

Password: 659273

Call-in Number: 720-707-2699

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Joe Blethen, President	Term to May 2029
Tim Shively, Vice President	Term to May 2029
Perry Richardson, Secretary/Treasurer	Term to May 2027
Andrew Hayden, Assistant Secretary	Term to May 2027
VACANT	Term to May 2027

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## **NOTICE OF REGULAR MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum/Affirmation of Qualifications
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Approval of Minutes from June 3, 2025 Regular Meeting (**enclosure**)
6. Operational Matters
  - a. General Update
  - b. Consider Approval of Proposal from BrightView Landscape Services, Inc. (“BrightView”) for Dead Tree Removal (**enclosure**)
  - c. Consider Approval of Proposal from BrightView for Landscape Enhancement at S. Himalaya Street and E. Radcliff Drive and Tree Replacement at S. Himalaya Street and S. Ireland Street (**enclosure**)
  - d. Consider Approval of Proposal from BrightView to Convert Certain Areas of Turf to Rock along E. Chenango Avenue (**to be distributed**)
  - e. Consider Approval of Independent Contractor Agreement with BrightView for Snow Removal Services for 2025-2026 Winter Season (**proposal enclosed**)
  - f. Discussion Regarding 2025 Holiday Lighting Services

7. Financial Matters

- a. Payment of Claims (**enclosure**)
- b. Review Financials (**enclosure**)

8. Legal Matters

- a. Review Legislative Summary prepared by WBA Local Government Law (**enclosure**)
- b. Discuss November 4, 2025 Election Resolution (**to be distributed**)

9. Executive Session of the Board of Directors for the purpose of receiving legal advice pursuant to Section 24-6-402(4)(b), Colorado Revised Statutes as it relates to the November 2025 Election

10. Other Business

11. Adjourn